

**SOUTHPOINTE CONDOMINIUM ASSOCIATION, INC.**

**BOARD OF DIRECTORS MEETING NOTICE**

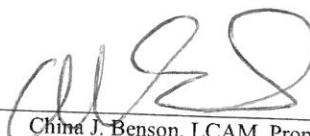
NOTICE IS HEREBY GIVEN that the association's board of directors shall hold a board meeting at 6pm (Eastern Standard Time) on Thursday, December 12<sup>th</sup>, 2019, at the Southpointe Cabana (3700 Woodgate Boulevard, Orlando, Florida, 32822), at which meeting the levy of assessments – the nature, estimated cost, and description of the purpose(s) of which are more particularly described in the proposed budget provided with this notice – will be considered.

**Agenda**

1. Call to Order.
2. Roll Call / Quorum Statement.
3. Proper Meeting Notice Proof.
4. Prior Meeting Minutes Review & Approval.
5. Association Finances – Consideration/Adoption of the Association's Proposed Fiscal Year 2020 Annual Budget (Copy Attached).
6. Paving Repair – Consideration/Approval of Common Elements Paving Contract By/Between the Association and an Independent Contractor.
7. 3991 Atrium Special Assessment - Consideration/Approval of Special Assessment Levied to Obtain Reimbursement for Repair Costs Incurred by the Association.
8. Old Business.
9. New Business.
10. Adjournment.

Dated: 11/11/19

By: \_\_\_\_\_



China J. Benson, LCAM, Property Manager  
Southpointe Condominium Association, Inc.  
For the Association President, Secretary, and/or Board of Directors

**SOUTHPOINTE CONDOMINIUM ASSOCIATION, INC.**

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**SECOND NOTICE OF ANNUAL MEMBERS MEETING & DIRECTOR ELECTION**

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NOTICE IS HEREBY GIVEN that the association's annual members meeting will be held at **6:30pm (Eastern Standard Time) on Thursday, December 12<sup>th</sup>, 2019**, at the **Southpointe Cabana (3700 Woodgate Boulevard, Orlando, Florida, 32822)**, and at that meeting an election will be held to fill five (5) vacancies on the association's board of directors.

**Agenda**

1. Call to Order.
2. Meeting Chairman Election/Appointment (if Required).
3. Roll Call / Quorum Statement.
4. Proper Meeting Notice Proof.
5. Prior Meeting Minutes Review & Approval.
6. Officer Reports.
7. Committee Reports.
8. Board Election.
9. Old Business.
10. New Business.
11. Adjournment.

**Director Election**

Provided with this notice are: a ballot listing all candidates for the board of directors; an information sheet on each candidate (if any) who has duly furnished that document to the association; a small envelope for sealing ballots secretly; and a large envelope (addressed to the person or entity authorized to receive ballots for the association; containing space for the authorized voter to write his/her name and the unit or unit numbers being voted; and containing a signature space for the authorized voter) for delivering the small envelope (with each, single ballot contained therein) to the association. Ballots may be cast before or at the annual members meeting, in accordance with the instructions set forth on the ballot itself.

Dated: 11/11/19

By: 

China J. Benson, LCAM, Property Manager  
Southpointe Condominium Association, Inc.  
For the Association President, Secretary, and/or Board of Directors

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**BOARD OF DIRECTORS MEETING NOTICE**

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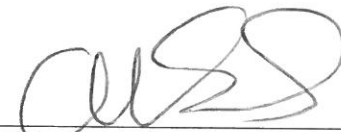
NOTICE IS HEREBY GIVEN that the association's board of directors shall hold a board meeting **directly after the 6:30pm (Eastern Standard Time) annual members meeting on Thursday, December 12<sup>th</sup>, 2019**, at the **Southpointe Cabana (3700 Woodgate Boulevard, Orlando, Florida, 32822)**.

**Agenda**

1. Call to Order.
2. Roll Call / Quorum Statement.
3. Proper Meeting Notice Proof.
4. Prior Meeting Minutes Review & Approval.
5. Director Terms – Consideration/Adoption of the Board Resolution as to Director Terms.
6. Association Officer Election/Appointment.
7. Old Business.
8. New Business.
9. Adjournment.

Dated: 11/11/19

By: \_\_\_\_\_



China J. Benson, LCAM, Property Manager  
Southpointe Condominium Association, Inc.  
For the Association President, Secretary, and/or Board of Directors

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